

Paper Summary Sheet

Presented to:	Governing Body - Public
Date of Meeting:	Tuesday 13 November 2018
For:	Decision

Agenda Reference:	GOVex/18/11/03
Title:	Commissioning Architecture for BANES, Swindon and Wiltshire - BaNES, Swindon and Wiltshire CCG Alliance
Executive summary:	
<p>BaNES, Swindon and Wiltshire CCG Accountable Officers; Clinical Chairs and Chief Finance Officers through the Commissioning Alliance Board have been considering the future arrangements for the commissioning and delivery of care services, recognising that some functions could be better done at scale to improve the consistency and quality of outcomes for patients, without losing local clinical decision making.</p> <p>A joint Governing Body meeting with BaNES and Swindon CCGs was held in private on 4 October 2018, to consider an Options Appraisal for how the CCGs may wish to collaborate in the future. The options proposed were:-</p> <ul style="list-style-type: none"> • Option 1 – Status Quo. • Option 2 – To maintain three separate CCGs and a STP function but develop a formal joint committee for strategic issues. • Option 3 – To maintain the three separate CCGs, but with a single management team and streamlined governance (incorporating the STP functions). • Option 4 – A formal merger of the CCGs (incorporating the STP functions). <p>The meeting of the 3 CCG Governing Bodies was held to consider an Options Appraisal for how the CCGs may wish to collaborate in the future.</p> <p>The Commissioning Alliance recommended to the joint meeting that Option 3 be supported. Following consideration of the Options Appraisal at the joint meeting, all three CCGs supported the recommendation of the Commissioning Alliance to maintain the three separate CCGs, but with a single management team, (incorporating the STP) and streamlined governance arrangements.</p> <p>This decision requires formal ratification by the Governing Body, prior to engaging with membership practices to ensure they are briefed and engaged in the proposed changes.</p> <p>To support the recommendation, work has commenced on streamlining the governance arrangements across the BSW footprint and it is proposed that a further paper be presented to the next meeting of the Governing Body recommending the membership to adopt the new Model CCG Constitution across each of the three CCGs.</p> <p>Recruitment to the single Accountable Officer post will initiate the subsequent development of single management team arrangements.</p>	

Recommendations:	Formally ratify the decision to support Option 3 (To maintain the three separate CCGs, but with a single management team, (incorporating the STP) and streamlined governance arrangements); Note that a further paper setting out proposals to streamline the governance arrangements, including recommending the membership to adopt the new Model CCG Constitution across each of the three CCGs will be presented to the next meeting of the Governing Body.
Previously considered by:	Wiltshire CCG's Governing Body has previously had involvement in the development of the CCG's approach to joint governance and collaboration with partner CCGs including: <ul style="list-style-type: none"> • GOV/18/07/08 Interim Chief Officer's Report • GOV/18/09/08 Interim Chief Officer's Report • GOVp/18/07/11 - Update from Commissioning Alliance • GOVp/18/09/07 – Update from Commissioning Alliance including TORs • GOVpex/18/10/03 – BSW CCG Collaboration Option Appraisal
Author(s):	Rob Hayday, Associate Director
Sponsoring Director / Clinical Lead/ Lay Member:	Linda Prosser, Interim Chief Officer

Risk and Assurance:	High level risks include reputation, loss of engagement with partners (e.g. Council members), instability with the workforce, CCG agenda not delivered staff are distracted by wider agendas.
Financial / Resource Implications:	Finance: The CCG CFOs will complete a piece of work to support the models to inform decision making in terms of commissioning spend and CCG running cost resource. Patient Benefits: Ensuring the best use of commissioning resource to secure the best outcomes for our population. Safety and quality impacts will need to be considered as the detailed models are developed. Staff: As the models are refined consultation will be required with staff. In the interim staff are receiving briefings to ensure they are aware of discussions taking place across the BSW footprint.
Legal, Policy and Regulatory Requirements:	The CCG is a statutory organisation and any new models of formal delegation require agreement of the Governing Body, any changes to the constitution will require agreement of the CCG Member Practices. The CCG constitution will need to be revised to reflect any agreed changes, which will need to be signed off by NHS England and cannot be implemented until such time as confirmation from NHSE has been received.
Communications and Engagement:	A communications plan is being developed to ensure we engage with membership practices and wider stakeholders and Paul Sly from Clarity is supporting the Commissioning Alliance with the development of an implementation plan. The 3 CCG Executive teams are now meeting twice a month together to begin to work differently by leading pieces of work across the BSW geography
Equality & Diversity Assessment:	<input checked="" type="checkbox"/>

Equality Impact Analysis – the EIA form

Title of the paper or Scheme: Commissioning Architecture for BANES, Swindon and Wiltshire - BaNES, Swindon and Wiltshire CCG Alliance

For the record	
Name of person leading this EIA: Rob Hayday	Date completed: 23.10.18
Names of people involved in consideration of impact	
Name of Director signing EIA: Linda Prosser	Date signed: 23.10.18

What is the proposal? What outcomes/benefits are you hoping to achieve?
 Harmonise the three commissioning functions in the BSW STP footprint. The overarching purpose of the new architecture is to improve health outcomes whilst reducing health inequalities and the Governing Body will need to satisfy itself that the final design of the arrangements will do so.

Who's it for?
 Population groups served by BANES, Swindon and Wiltshire CCGs

How will this proposal meet the equality duties?
 Current arrangements will be maintained in each organisation until a defined change takes place. Each organisation will maintain its legal responsibilities.

What are the barriers to meeting this potential?
 None identified

2 Who's using it? Refer to equality groups

What data/evidence do you have about who is or could be affected (e.g. equality monitoring, customer feedback, current service use, national/regional/local trends)?
 Strategic needs assessments relative to each area of population

How can you involve your customers in developing the proposal?
 Decision to move to a Commissioning Alliance is being taken in public

Who is missing? Do you need to fill any gaps in your data? (pause EIA if necessary)
 None identified

3 Impact Refer to dimensions of equality and equality groups
 Show consideration of: age, disability, sex, transgender, marriage/civil partnership, maternity/pregnancy, race, religion/belief, sexual orientation
 and if appropriate: financial economic status, homelessness, political view

Using the information in parts 1 & 2 does the proposal:

a) Create an adverse impact which may affect some groups or individuals. Is it clear what this is?
 How can this be mitigated or justified?
 None identified

What can be done to change this impact?
 N/A

b) Create benefit for a particular group. Is it clear what this is? Can you maximise the benefits for other groups?
 None identified

Does further consultation need to be done? How will assumptions made in this Analysis be tested?

N/A

4 So what?

Link to business planning process

What changes have you made in the course of this EIA?

N/A

What will you do now and what will be included in future planning?

Equality and diversity will be a consideration as part of the implementation of the agreed option

When will this be reviewed?

Consideration of equality and diversity will remain a duty of any commissioning organisation

How will success be measured?

Equality and diversity compliance reports will be produced to meet routine requirements.