

**GOVERNING BODY MEETING – PUBLIC SESSION**

**Agenda for the meeting to be held on Tuesday 28 November 2017  
from 10:00 until 12:00hrs, Southgate House, Devizes**

Item Number	Item	Lead	Format	Timings
GOV/17/11/01	Welcome and apologies for absence	CHAIR	VERBAL	5 mins
GOV/17/11/02	Questions/Comments from the public	CHAIR	To be tabled	
GOV/17/11/03	<b>Declarations of Interest</b> Members are reminded of their obligation to declare any interest they may have on any issues arising at the meeting which might conflict with the business of the Wiltshire Clinical Commissioning Group (CCG). <i>(This includes any relevant interests previously declared on the Register of Interests)</i>	CHAIR	VERBAL	
GOV/17/11/04	Minutes of the CCG Governing Body Meeting in Public held on 26 September 2017	CHAIR	ENC	
GOV/17/11/05	Matters Arising	CHAIR	VERBAL	
GOV/17/11/06	Action Tracker	CHAIR	ENC	
GOV/17/11/07	Chair's Report	CHAIR	VERBAL	
GOV/17/11/08	Interim Chief Officer's Report	Linda Prosser	ENC	5 mins
GOV/17/11/09	Register of Sealings - <i>None</i>	CHAIR	VERBAL	-
	<b>ITEMS FOR DECISION</b>			
GOV/17/11/10	Governing Body Sub Committee Items for Approval: <ul style="list-style-type: none"> <li>Audit and Assurance Committee Terms of Reference</li> <li>Risk Management Strategy</li> <li>Quality and Clinical Governance Committee Terms of Reference</li> <li>Remuneration Committee Terms of Reference</li> </ul>	CHAIR	ENC	5 mins
	<b>ITEMS FOR DISCUSSION</b>			
GOV/17/11/11	Public Health Annual Report 2016/17	Tracy Daszkiewicz	ENC	15 mins
GOV/17/11/12	Integrated Performance Report	Mark Harris / Dina McAlpine / Steve Perkins / Lucy Baker	ENC / VERBAL	15 mins
GOV/17/11/13	Finance and Performance Committee Update	Steve Perkins	ENC	5 mins

<b>GOV/17/11/14</b>	Winter Planning a) Winter Communications Plan	<b>Jo Cullen / Sue Shelbourn-Barrow / Sarah MacLennan</b>	<b>ENC / PRESENTATION</b>	<b>15 mins</b>
<b>GOV/17/11/15</b>	Quality and Clinical Governance Committee Update	<b>Dr Mark Smithies</b>	<b>ENC</b>	<b>5 mins</b>
<b>GOV/17/11/16</b>	Integrated Urgent Care Procurement – Confirmation of Award and Update of Next Steps	<b>Jo Cullen</b>	<b>VERBAL</b>	<b>5 mins</b>
<b>GOV/17/11/17</b>	Prescription Ordering Direct Service	<b>Jo Cullen</b>	<b>PRESENTATION</b>	<b>15 mins</b>
<b>GOV/17/11/18</b>	Primary Care Commissioning Committee Update	<b>Christine Reid</b>	<b>VERBAL</b>	<b>5 mins</b>
<b>GOV/17/11/19</b>	Audit and Assurance Committee Update	<b>Peter Lucas</b>	<b>ENC</b>	<b>5 mins</b>
<b>GOV/17/11/20</b>	Health and Wellbeing Board meeting minutes – September 2017	<b>Dr Andrew Girdher</b>	<b>ENC</b>	<b>5 mins</b>
	<b>ITEMS TO NOTE</b>			
<b>GOV/17/11/21</b>	Register of Interests	<b>Mark Harris</b>	<b>ENC</b>	<b>-</b>
<b>GOV/17/11/22</b>	Any Other Business	<b>ALL</b>	<b>VERBAL</b>	<b>-</b>

**Date of next Governing Body Meeting in Public:  
Tuesday 23 January 2018 at Southgate House, Devizes**