

## HEALTH AND WELLBEING BOARD

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### DRAFT MINUTES OF THE HEALTH AND WELLBEING BOARD MEETING HELD ON 26 MARCH 2015 AT KENNET ROOM - COUNTY HALL, TROWBRIDGE BA14 8JN.

#### Present:

Cllr Jane Scott OBE (Chairman and Leader of the Council), Dr Stephen Rowlands (Vice Chairman), Dr Simon Burrell (Chair for North and East Wilts Clinical Commissioning), Dr Toby Davies (Chair of SARUM Clinical Commissioning Group), Deborah Elliot (NHS England), Christine Graves (Healthwatch), Cllr Keith Humphries (Cabinet Member, Wiltshire Council), Angus Macpherson (Wiltshire Police and Crime Commissioner), Dr Richard Sanford-Hill (Vice-Chair for WWYKD Clinical Commissioning Group),

Non-voting Members: Dr Gareth Bryant (Wessex Local Medical Committee), Peter Hill (Chief Executive of Salisbury Foundation Trust), James Scott (Chief Executive of Royal United Hospital), Douglas Blair (Great Western Hospital), Brian Stable (Royal United Hospital), Carolyn Godfrey and Maggie Rae (Corporate Directors, Wiltshire Council), Deborah Fielding (Chief Officer CCG)

#### Also Present:

James Cawley, Frances Chinemana, Julia Cramp and Robin Townsend (Associate Directors, Wiltshire Council), David Bowater and Will Oulton (Corporate Support, Wiltshire Council).

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#### 19 **Chairman's Welcome, Introduction and Announcements**

The Chair welcomed everyone to the meeting.

#### 20 **Apologies for Absence**

Apologies for absence were received from:

- Nerissa Vaughan and Roger Hill from Great Western Hospital who were be represented by Douglas Blair, Director of Community Services;
- Ken Wenman from South West Ambulance Service Trust; and
- Cllr Laura Mayes and Cllr Ian Thorne from Wiltshire Council.

21 **Minutes**

**Resolved**

**That the minutes of the previous meeting held on 15 January 2015 be approved as a correct record.**

22 **Declarations of Interest**

There were no declarations of interest.

23 **Chairman's Announcements**

Better Care Plan Announcement:

NHS England guidance on 'Operationalising the Better Care Fund' was published on 20 March. The s75 agreement to underpin the delivery of the Better Care Fund in Wiltshire is currently being finalised in line with this. The framework to enable the s75 to be signed between the council and the CCG is now in place; via the pre-existing Joint Business Agreement and a decision at Cabinet enabling delegation of the decision for signing, subject to the approval of the Health and Wellbeing Board.

The principles have been agreed and it now makes sense to delegate final sign-off to the Chair and Vice Chair.

**Resolved**

**That the Board delegate final sign-off on the s75 agreement to the Chair and Vice Chair.**

It is expected in due course that quarterly reports and annual returns on the Better Care Plan will be signed off by the Health and Wellbeing Board and that arrangements will be in place for delegated spending decisions with Maggie Rae and Debbie Fielding acting as accountable officers, reporting to this Board.

TCOP:

The transforming care of older people funding, which is going through to the GPs, makes it timely to consider at a future meeting how this is complementing the work on the Better Care Plan.

Webcasting:

The Chair announced that the next meeting would be recorded, to test out the technology and that future meetings may be webcast.

## 24 100 Day Challenge

James Roach presented an update on the outcome of the 100 Day Challenge and analysis that has taken place across the system.

Issues discussed included:

- GPs and Healthwatch had been consulted on the findings of the report;
- Evidence suggests that services are working in a more joined up way;
- The need to continue to measure a simplified number of indicators that accurately reflect the important issues;
- The relative impact of various schemes;
- How conference calls have been used to improve communication between practitioners;
- The ambitious plans to ensure more people are appropriately discharged from hospitals, including those receiving palliative care;
- How the voluntary sector had been involved;
- How best to move pilot schemes into mainstream practice;
- The case studies that have been used to demonstrate impact;
- That there are 6 key priorities for implementation;
- The key challenges for next year, including how to demonstrate the impact of the investment in community services;
- How service users' expectation can be managed;
- How extra money had been used to reduce Adult Care admissions;
- What the impact of the statutory DTOC data collection impacts;
- The opportunity for the H&WB to resolve issues across the different Acute Hospitals;
- The importance of ensuring better outcomes for all Wiltshire residents;
- The problems of recruiting adequate numbers of social care staff;
- Health Scrutiny would be looking at the implementation of the priorities;
- Addressing housing needs is key to delivering future ambitions to enable older people to stay in their own homes; and
- That the Chair would be reporting her thanks, on behalf of the H&WB, to the team of officers responsible.

### **Resolved**

- 1. To note the key findings and analysis undertaken during the 100 day challenge;**
- 2. To agree the key recommendations, so that the suggested key system priorities can be progressed during 2015/16.**

## 25 **Better Care Plan Update**

James Roach presented an update report, circulated on 23 March 2015, regarding the delivery of the Better Care Plan, including an outline of priorities for the Better Care Plan in 2015/16.

Issues discussed included:

- How ambitious targets had been adjusted nationally;
- How opportunities to avoid admissions are managed;
- How length of stay can be reduced;
- The achievements made;
- Key system priorities agreed with providers and risk sharing agreements may need updating in due course;
- How care can be improved at home to keep people in their own home;
- Improved crisis management care with people with mental health issues;
- Reductions in people in intermediate care by getting people on to the right care pathway;
- Improved liaison with care home providers;
- How better service integration could address staffing issues;
- That the business case on single view of the customer had now been signed off; and
- That quarterly reports will come through this Board to NHS England, building on the CCG's assurance reports.

### **Resolved**

- 1. To note the key priorities for the Better Care Plan and the ambitious admission avoidance and length of stay targets for 15/16.**
- 2. To note the fact that the overall % admission avoidance target related with the Better Care Plan for 14/15 has now been amended with the aim to avoid 970 non-elective admissions (inclusive of 2% growth) during 15/16 (this is built on the experience and evidence gained during the 100 day challenge), noting that this represents a significant challenge for the system given current demands on the system although there has been some positive reductions against last year's levels;**
- 3. To note the retention of the ambitious aim to reduce non-elective length of stay by 2 days, noting that the length of stay reductions in some acute, community and intermediate care settings are not yet at the levels planned; and**
- 4. To consider the approaches that will be taken in relation to the pooled budget, section 75 and the performance management process.**

## 26 Update on Adult Community Services Tender

Deborah Fielding (Chief Officer, NHS Wiltshire CCG) provided an update on the tender for adult community services.

Issues discussed included:

- A public meeting to discuss the outcomes that were intended as part of the tender process, with thanks to all participants;
- The impact of the public engagement on the tender process
- 4 potential providers have been selected following the PQQ stage. From 13<sup>th</sup> April competitive dialogue starts with a meeting to discuss initial proposals, with discussions closing in September – this may push back a month if further discussions are required, have fixed panel dates including representatives from CCG and Council – announcing before Christmas the successful contract to start in July 2016.
- Police have seen an increase calls to help vulnerable elderly in the community – will get more data and will return if it is more concerning.
- How we can encourage communities to provide a supportive network.

### Resolved

1. To note the update, including the important Health and Wellbeing Board event held in public on 23 February 2015.
2. To note the intention of the [Wiltshire Clinical Commissioning Group](#) to continue with the formal procurement of Adult Community Services with Wiltshire Council involvement on the procurement panel that will select the preferred bidder prior to contract award.
3. To note the intention of the [Wiltshire Clinical Commissioning Group](#) to engage further with the public on the proposed outcomes.

## 27 Re-commissioning of Children's Community Health Services

Carolyn Godfrey, presented the report which provided an update on the re-commissioning of children's community health services.

Issues discussed included:

- The level of engagement with stakeholder groups;
- That the first stage had been completed with 5 potential providers being taken forward to the next stage;

- That the tender documentation would be sent out early April, with evaluation taking place in June, and the contracts awarded in August;
- That the Police had been given £1.2m from the Home Office innovation fund, to work jointly with local authorities to impact on CSE issues, and that an update on this work should be given to a future H&WB;
- That Wiltshire will need to produce a transformation plan to bid for extra funding to tackle this issue; and
- The need to refocus work on emotional wellbeing looking at earlier intervention.

### **Resolved**

**To note the progress being made on the project and the extensive consultation and engagement with parent carers, children and young people and other stakeholders that has successfully informed the development of the service specification to deliver children's community health services in Wiltshire in the future.**

## **28 Transforming Care and Learning Disability update**

James Cawley, Associate Director, presented the report which updated the Health and Wellbeing Board on delivering the Winterbourne View Joint Improvement Programme objective.

### **Resolved**

**To note the update**

## **29 Autism Self-Assessment**

James Cawley, Associate Director, presented the report which outlined a self-assessment completed with the CCG and partners on support for those with autism in the county.

Issues discussed included:

- That the self-assessment had been produced by the Autism Board, a working group with people with autism engage with the Board on delivering these proposals;
- That the strategy will need to be refreshed within the next year; and
- Board members were asked to encourage their representatives to attend.

### **Resolved**

**To note the content of the self- assessment, and support the action identified.**

## 30 **Mental Health Crisis Care Action Plan**

Jo Cullen (Executive Director, NHS Wiltshire CCG) presented the item which, following the signing of the Mental Health Crisis Care Concordat, asked the Board to endorse the emerging Crisis Care Action Plan.

Issues discussed included:

- That the Concordat was signed by Partners in 2014;
- The action group meet regularly to review progress;
- How the Better Care Plan links to the MHCCAP;
- The impact of future funding decisions on the plan;
- How different partners can be better engaged, particularly senior engagement with the SW Ambulance Service; and
- How s136 custody numbers and case studies can be reported to the Board.

### **Resolved**

- 1. To endorse the action plan being taken forward by the crisis care concordat action group;**
- 2. To receive updates on the action plan on an ongoing basis as appropriate.**

## 31 **Army Basing Implications**

The Chair and Carolyn Godfrey, Corporate Director, presented an update from the Military and Civilian Integration partnership on the implications of rebasing for health, social care, housing and other health related services.

Issues discussed included:

- What the impacts are on education, health and social care services;
- That the Council is confident that the needs of families and individuals will be met;
- The continued discussions with DfE on the need to ensure high quality school facilities;
- Health commissioners had been fully briefed on the numbers and the locations;
- The need to ensure that consistent information is given to partners and when lobbying government;
- The impact on maternity service and the capital revenue implications;

- The positive benefits of a possible new workforce and including Health and Social Care providers – economic regeneration workstream is looking to address this including hospitals through their HR leads;
- In September there will be an event, that the hospitals had been invited to attend;
- Will be engaging with families in Germany to prepare their transition hospital welcome to attend;
- The importance of how mental health issues are addressed through the project; and
- That the Chair has raised the issue of the impact on maternity services and will continue to do so including being specific about the potential increased birth rate.

### **Resolved**

**To note the update.**

## **32 Joint Health and Wellbeing Strategy Refresh**

David Bowater, presented the item which asked the Board to approve a refreshed Joint Health and Wellbeing Strategy for consultation.

Issues discussed included:

- That following the approval of the Joint Strategic Assessment, the timetable for refreshing the Strategy was agreed;
- That the Strategy sets out the priorities for joint action between the partners;
- That a representative steering group had been responsible for developing the strategy;
- How shared use of estate, resources and data can deliver proposals;
- That consultation will run over the next three months – back to July Board for agreement; and
- That for the public feeling safe is an important determinant of wellbeing.

### **Resolved**

**To approve the draft Joint Health and Wellbeing Strategy for consultation.**

## **33 CCG Delivery Plan for 2015/16**

David Noyes, NHS Wiltshire Clinical Commissioning Group (CCG), shared with the Board the CCG's commissioning intentions for 2015/16.

Issues discussed included:

- That the plan sought to mobilise changes in the system arising from areas of joint working under the Better Care Plan;
- How data had been benchmarked and analysed to review performance;
- How the plan sought to ensure the financial viability of health services in the area;
- How local groups, and acute providers were involved in developing the plan;
- The different priority areas including CAMHS and Adult Social Care;
- How the balance of elective and non-elective care can be best managed;
- How the importance of preventative work has been recognised in the plan; and
- How much had been achieved by the CGG in a relatively short space of time since its inception.

## **Resolved**

### **To note and endorse the Clinical Commissioning Group Delivery Plan**

#### **34 Date of Next Meeting**

Thursday, 21 May at 3:00 pm, in County Hall, Trowbridge.

I was agreed that the subject of Children's Mental Health would be discussed in the informal session prior to the meeting.

#### **35 Urgent Items**

There were no urgent items.

(Duration of meeting: 3.00 - 5.03 pm)

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