

WILTS/13/03  
NHS WILTSHIRE CCG ACTION TRACKER  
March 2013

Item	Paper Title	Action	Person Responsible	Expected completion date	Update / Comments
<b>January 2013 CCC meeting</b>					
WILTS/13/01/07	SIRI Policy	Policy to be reviewed in six months' time and brought back to January 2014 meeting.	JC-C	Jan-14	
WILTS/13/01/09	RSS	To pull together a working group to review the RSS. Report back to the future meeting to be advised.	STr	ongoing	
WILTS/13/01/16	Group reviews	<b>Format of reports to be standardised for consistency.</b>	<b>MR/MH/TW</b>	<b>May-13</b>	<b>MRe sending template to Group Directors to agree.</b>
WILTS/13/01/17	Succession planning	Coordination of training opportunities.	DF/RH	Ongoing	
<b>February 2013 CCC meeting</b>					
WILTS/13/02/06	Complaints policy	Initial report to be brought to the June Gov Body through Quality & Clinical Governance Committee.	JC-C	Jun-13	
<b>23rd April 2013 CCG meeting</b>					
GOV/13/04b/02	Questions from the Public	Written response to be provided to member of the public in response to his letter	DJH	May-13	COMPLETE
GOV/13/04b/02	Questions from the Public	MM to arrange that the gentleman accompanies her on a visit to the unit at RUH	MM	May-13	COMPLETE
GOV/13/04b/02	Questions from the Public	Written response to be provided to petition received	SR	May-13	COMPLETE
GOV/13/04b/10	Finance Report	Governing Body to be updated on the resource limit for the CCG	STr	ongoing	
GOV/13/04b/14	AOB	Clinicians attendance at AAC pre-meetings to be discussed	STr	May-13	COMPLETE