

**Clinical Commissioning Group
Governing Body
Paper Summary Sheet**

Date of Meeting: 25 July 2017

For: PUBLIC session PRIVATE Session

For: Decision Discussion Noting

Agenda Item and title:	GOV/17/07/13 Review Register of Interests
Author:	Susannah Long, Governance & Risk Manager
Lead Director/GP from CCG:	Mark Harris, Chief Operating Officer
Executive summary:	<p>NHS England has recently finalised guidance for the declaration of potential conflicts of interests for CCGs. This guidance reiterates the requirement for a public register, of all declarations by decision making staff, to be maintained. This register must be refreshed on at least an annual basis.</p> <p>The CCG has responded to this by requesting declarations from all employees as of 28 June 2017. The majority of employees have now responded although 24 declarations remain outstanding and are being followed up by the Corporate Services Team.</p> <p>Declarations of decision making staff are presented on the attached public register which will be publish prominently on the CCG website and updated as further declarations are received throughout the year. It should be noted that clinical leaders may also be partners in GP practices and this will be captured to update the register. The next phase of the process will request declarations from CCG decision making staff in primary care and external to the CCG.</p> <p>The register will be presented to the Governing Body three times a year.</p>
Evidence in support of arguments:	The register will be used to inform committee Chairs in advance of meetings. Committee members will be asked to declare all interests at the start of each meeting and these will be recorded in the minutes of the meeting and transferred to the register.
Who has been involved/contributed:	<p>The Audit and Assurance Committee has been involved in the development of the Standards of Business Conduct Policy.</p> <p>All staff have been asked to complete a declaration.</p>

Cross Reference to Strategic Objectives:	This process is part of the governance framework supporting the CCG strategic objectives.
Engagement and Involvement:	Awareness briefings have been in the staff newsletter and presented at The Governing Body Seminar and the Primary Care Commissioning Committee.
Communications Issues:	The register is a public document.
Financial Implications:	None.
Review arrangements:	The Governing Body will receive the register 3 times per year. Expired interests will remain on the register for 6 months.
Risk Management:	The register is a risk management tool.
National Policy/ Legislation:	The CCG is following NHSE national guidance.
Equality & Diversity:	An EIA has not been undertaken as this document reports on the detail of the staff declarations of interests.
Other External Assessment:	Internal Audit will carry out an audit of management of conflicts of interest as part of the audit programme.
What specific action re. the paper do you wish the Governing Body to take at the meeting?	The Governing Body is asked to note the contents of the register.

Declaration of Interest Register 2017-18

Date Received	Last Name	First Name	Title	Position within, or relationships with, the CCG	Interests to Declare	Description of Interest	Date of interest		Type of interest				Source	Consented to publication	Comments / Mitigation	
							From	To	Financial Interests	Non-Financial professional interests	Non-Financial personal interests	Indirect Interests				
	Allen	Martin														
07-Jul-17	Baker	Lucy	Mrs	Acting Director of Acute Commissioning	Yes	Spouse works for GWH	2001	Ongoing					Yes	Dol	Yes	
07-Jul-17	Baker	Lucy	Mrs	Acting Director of Acute Commissioning	Yes	Management Consultancy to support recruitment for Ardens to Senior Post	29/05/2017	23/06/2017	Yes					Dol	Yes	
29-Jun-17	Barlow	Marsha	Ms	Operational Lead	No									Dol	Yes	
04-Jul-17	Barnard	Fiona	Ms	Quality Lead	No									Dol	Yes	
30-Jun-17	Barnett	Ian	Mr	Special Placement Co-ordinator Mental Health/Learning Disabilities	No									Dol	Yes	
	Beale	Deborah														
	Borrelli	Paul														
04-Jul-17	Bridges	Dennis	Mr	Estates Advisor	Yes	Spouse is Chief Finance Officer Gloucestershire CCG	2015	Present					Yes	Dol	Yes	
04-Jul-17	Bridges	Dennis	Mr	Estates Advisor	Yes	Employed part time by CSU	2017	Present	Yes					Dol	Yes	
04-Jul-17	Brown	Alison	Dr	GP Clinical Lead - Dementia	No									Dol	Yes	
04-Jul-17	Brown	Nicholas	Dr	GP Executive NEW	No									Dol	Yes	
14-Jul-17	Burns	Timothy	Mr	Commissioning Manager	No									Dol	Yes	
04-Jul-17	Burrell	Simon	Dr	Board member of NEW	Yes	Trustee of Dorothy House	01/09/2016	Ongoing		Yes				Dol	Yes	Declare interests not involved in voting related to Dorothy House.
28-Jun-17	Champness	Kaithleen	Ms	Children's Commissioning Manager	No									Dol	Yes	
04-Jul-17	Collings	Anna	Dr	Vice Chair, NEW	Yes	Partner in Kent and Avon Medical Practice	01/04/2017	Ongoing	Yes					Dol	Yes	
04-Jul-17	Collings	Anna	Dr	Vice Chair, NEW	Yes	Governor GWH	01/11/2015	31/10/2017		Yes				Dol	Yes	
19-Jul-17	Collins	Steven	Mr	Chief Accountant	No									Dol	Yes	
01-Jul-17	Crook	Jill	Dr	Registered Nurse Governing Body	Yes	Part time role with NHSE	2013	Ongoing		Yes				Dol	Yes	
28-Jun-17	Cullen	Joanne	Mrs	Director Primary & Urgent Care Group Director West	No									Dol	Yes	
06-Jul-17	Davies	Lucy	Dr	Sarum North Locality Lead GP	No									Dol	Yes	
	Davies	Toby														
30-Jun-17	Dudgeon	John	Mr	Associate Director Information	No									Dol	Yes	
29-Jun-17					No									Dol	No	
30-Jun-17	Foley	Martin	Dr	West Wiltshire Locality Board Member	No									Dol	Yes	
28-Jun-17	Fox	Nadine	Ms	Head of Medicines Management	No									Dol	Yes	
20-Jul-17	Franklin	Linda	Ms	Head of Safeguarding Adults	No									Dol	Yes	
	Girdher	Andrew														
28-Jun-17	Goddard	Alexandra	Ms	Department Head of Medicines Management	No									Dol	Yes	
04-Jul-17	Gonsalves	Ravindra	Dr	NEW Clinical Executive GP	No									Dol	Yes	
28-Jun-17	Goodwin	Neal	Mr	Senior Commissioning Manager	No									Dol	Yes	

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	Greville-Heygate	Robert														
	Grummitt	Celia														
28-Jun-17	Hair	Jennifer	Mrs	Strategic Workforce Advisor	Yes	Bank Contract with CSU	2016	Ongoing	Yes				Dol	Yes		
04-Jul-17	Hall	Andrew	Dr	Sarum Executive GP with portfolio	No								Dol	Yes		
29-Jun-17	Hanrahan	Caroline	Ms	Primary Care Co-ordinator	No								Dol	Yes		
11-Jul-17	Harris	Mark	Mr	Chief Operating Officer	Yes	Occasional Consultancy Work	2013	Ongoing	Yes				Dol	Yes		
11-Jul-17	Harris	Mark	Mr	Chief Operating Officer	Yes	Spouse works for NHSE Quality Surveillance Team	2013	Ongoing				Yes	Dol	Yes		
	Harris	Danielle														
04-Jul-17	Harvey	Jenna	Ms	Communications Manager	No								Dol	Yes		
28-Jun-17	Hayday	Robert	Mr	Associate Director	Yes	Spouse works at RUH	01/04/2013	Ongoing				Yes	Dol	Yes	Withdraw from adverse situations	
28-Jun-17	Hayday	Robert	Mr	Associate Director	Yes	Close friendship with colleague in CSU	Feb-14	Ongoing				Yes	Dol	Yes	Withdraw from adverse situations	
21-Jul-17	Higgins	Emma	Mrs	Quality Lead	No								Dol	Yes		
29-Jun-17	Hobson	Rachel	Ms	Formulary Pharmacist	No								Dol	Yes		
28-Jun-17	House	Amber	Ms	Manager Referral Support Service	No								Dol	Yes		
18-Jul-17	Hughes	Sandra	Ms	Business Manager CHC	No								Dol	Yes		
05-Jul-17	James	Valerie	Ms	CHC Nurse Assessor	No								Dol	Yes		
06-Jul-17	Jenkins	Peter	Dr	Chair Wiltshire CCG	Yes	Wife is a Practice Manager currently providing support to Whiteparish Surgery	01/07/2015	Ongoing				Yes	Dol	Yes		
28-Jun-17					No								Dol	No		
10-Jul-17	Jimenez Moreno	Pablo	Mr	Medicines Management Pharmacist	Yes	Locum Community Pharmacist at several companies such as Morrison's & Lloyds	Sep-12	Ongoing	Yes				Dol	Yes		
	Kamal	Nazmul														
09-Jul-17	King	Timothy	Dr	MSK Clinical Chair	Yes	GP Federation	2015	Ongoing		Yes			Dol	Yes		
09-Jul-17	King	Timothy	Dr	MSK Clinical Chair	Yes	Partner at Mere Practice	2010	Ongoing	Yes				Dol	Yes		
09-Jul-17	King	Timothy	Dr	MSK Clinical Chair	Yes	Employed to perform Carpal Tunnel and Vasectomy Surgery	2010	Ongoing	Yes				Dol	Yes		
30-Jun-17	Kinlin	Lindsay	Dr	GP Commissioner	Yes	GP Partner Avenue Surgery	Jul-11	Ongoing	Yes		Yes		Dol	Yes		
03-Jul-17	Kwiatkowski	Henryk	Mr	Pharmaceutical Advisor Primary and Urgent Care Directorate	No								Dol	Yes		
28-Jun-17	Long	Susannah	Mrs	Governance and Risk Manager	No								Dol	Yes		
30-Jun-17	Loveys	Ian	Mr	Financial Accountant	Yes	Own shares in Glaxo SmithKline valued at more than £5,000	Sep-14	Ongoing	Yes				Dol	Yes		
30-Jun-17	Loveys	Ian	Mr	Financial Accountant	Yes	Own shares in a number of investment and unit trusts	Sep-14	Ongoing	Yes				Dol	Yes		
30-Jun-17	Loveys	Ian	Mr	Financial Accountant	Yes	Parents own shares in investment trusts / units trusts	Sep-14	Ongoing				Yes	Dol	Yes		
18-Jul-17	Lucas	Peter	Mr	Vice Chair and Lay member Audit and Assurance	No								Verbal	Yes		
18-Jul-17	Lynch	Donna	Ms	Finance Manager Community and Mental Health	No								Dol	Yes		

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28-Jun-17	MacLennan	Sarah	Mrs	Associate Director Communications & Engagement	No								Dol	Yes	
11-Jul-17	Macready	Lynne	Dr	Exceptions Committee Member	No								Dol	Yes	
29-Jun-17	Marshall	Laura	Ms	Medicines Management Pharmacist	No								Dol	Yes	
	Matthews	Robert													
18-Jul-17	McAlpine	Dina	Mrs	Director of Quality	No								Dol	Yes	
	McBride	Eve													
29-Jun-17	McNab	Sujata	Ms	Deputy Chief Finance Officer	Yes	Trustee / Director Salisbury Plain Multi-Academy Trust	Jul-17	Ongoing		Yes			Dol	Yes	Line Manager aware
03-Jul-17	Moore	Denise	Ms	CEPN Project Manager Primary Care	No								Dol	Yes	
28-Jun-17	Mulcahy	Patrick	Mr	Associate Director	Yes	Married to Head of Corporate Governance and Planning BANES CCG	Sep-13	Ongoing				Yes	Dol	Yes	
05-Jul-17	Osborn	Helen	Dr	GP Medical Adviser, Child Safeguarding lead and Chair of GP Medical Adviser, Child Safeguarding lead and Chair of	Yes	GP Courtyard Surgery	01/04/2013	Ongoing	Yes				Dol	Yes	
05-Jul-17	Osborn	Helen	Dr	GP Medical Adviser, Child Safeguarding lead and Chair of	Yes	GP Devizes/Sarum/WEST Locality (to be confirmed)		Ongoing	Yes	Yes			Dol	Yes	
05-Jul-17	Osborn	Helen	Dr	GP Medical Adviser, Child Safeguarding lead and Chair of	Yes	Staff grade CASH doctor Devizes and Melksham CASH clinic - Employed by SFT	01/04/2013	Ongoing	Yes				Dol	Yes	
11-Jul-17	Otterwell	Anna	Ms	Advanced Information Analyst	No								Dol	Yes	
28-Jun-17	Perkins	Stephen	Mr	Chief Finance Officer	No								Dol	Yes	
04-Jul-17	Pettit	John	Dr	NEW Executive GP	No								Dol	Yes	
18-Jul-17	Pope	Caroline	Ms	Medicines Management Pharmacist	No								Dol	Yes	
05-Jul-17	Prosser	Linda	Mrs	Interim Chief Officer	Yes	Son is a General Manager at NBT	Jun-17	Ongoing				Yes	Dol	Yes	
05-Jul-17	Prosser	Linda	Mrs	Interim Chief Officer	Yes	Trustee of Bristol Area Stroke Foundation	Jun-17	Ongoing			Yes		Dol	Yes	
29-Jun-17	Pugh	Jane	Ms	CHC Nurse Assessor	No								Dol	Yes	
	Purser	Kate													
06-Jul-17	Rayner	Jonathan	Ms	GP Advisor	No								Dol	Yes	
01-Jul-17	Rehman	Muhammad	Dr	GP for BCAP formulary, Diabetes Board. Joining WEST Exe from 1-	No								Dol	Yes	
	Reid	Christine													
	Rest	Susan													
29-Jun-17	Ross	Tracey	Ms	Deputy Director of Primary Care	No								Dol	Yes	
	Ruddle	Georgina													
	Sandford-Hill	Richard													
05-Jul-17	Sawhney	Jagmeet	Ms	Quality Manager	No								Dol	Yes	
	Shaw	Elizabeth													
03-Jul-17	Shepherd	Emily	Ms	Quality Lead	No								Dol	Yes	
	Sheth	Chetal													

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29-Jun-17	Smith	Emma	Ms	Commissioning Manager and Locality Lead	Yes	Sister in Law works for Wiltshire Health and Care as Diabetes Dietician	Jul-13	Ongoing				Yes	Dol	Yes	
29-Jun-17	Smith	Emma	Ms	Commissioning Manager and Locality Lead	Yes	Mother works for GWH FT as bank admin for outpatients	Feb-16	Ongoing				Yes	Dol	Yes	
	Smith	Barbara													
18-Jul-17	Smithies	Mark	Dr	Secondary Care Doctor	Yes	Invested in sons internet Company Plus Evidence now owned by Fidelity Health	01/04/2017	Ongoing	Yes				Dol	Yes	
18-Jul-17	Smithies	Mark	Dr	Secondary Care Doctor	Yes	Voluntary Board member HealthCare South Sudan	01/04/2017	Ongoing		Yes			Dol	Yes	
18-Jul-17	Smithies	Mark	Dr	Secondary Care Doctor	Yes	Critical Care Consultant Cardiff and Vale UHB	01/05/1994	Ongoing	Yes				Dol	Yes	
29-Jun-17	Stanley	Victoria	Ms	Commissioning Manager	Yes	Part of K&A Boaters Society and Activist for Boaters	01/03/2015	Ongoing			Yes		Dol	Yes	
	Taubman	Rachel													
06-Jul-17	Timmins	Connie	Ms	Quality Manager and IPC Lead	No								Dol	Yes	
20-Jul-17	Totman	Julian		Exception Committee Member	No								Dol	Yes	
	Ware	Nicholas													
14-Jul-17					No								Dol	No	
18-Jul-17	Watson	Shelley	Ms	Commissioning Manager/Locality Lead	No								Dol	Yes	
03-Jul-17	West	Alison	Ms	Associate Director of Quality	No								Dol	Yes	
21-Jul-17	Whitehead	Jane	Ms	CHC Operational Lead	No								Dol	Yes	
02-Jul-17	Whittington	Jill	Ms	Commissioning Manager / Locality Lead Acute Commissioning	No								Dol	Yes	
17-Jul-17	Williams	Karen	Ms	Quality Manager	No								Dol	Yes	
29-Jun-17	Williamson	Joanna	Ms	Commissioning Manager	No								Dol	Yes	
28-Jun-17	Wilson	David	Mr	Director of Community and Joint Commissioning	No								Dol	Yes	
19-Jul-17	Windebank-Brooks	Ashley	Mr	Commissioning Manager	Yes	Spouse is an Employee at RUH	Jan-14	Ongoing				Yes	Dol	Yes	
04-Jul-17					No								Dol	No	
28-Jun-17	Woolley	Sharon	Mrs	Board Administrator	Yes	Director of Specialist Electrical Contractors Ltd	01/08/2016	Ongoing	Yes				Dol	Yes	Line Manager aware
04-Jul-17	Wright	Catrinel	Dr	Vice Chair, WEST Wiltshire; GP Executive	Yes	Training as a GPwSI in Dermatology with CSP	06/02/2017	05/02/2018		Yes			Dol	Yes	No involvement with contract negotiations between CCG and CSP
04-Jul-17	Wright	Catrinel	Dr	Vice Chair, WEST Wiltshire; GP Executive	Yes	GP Specialist Advisor for CQC	2015	Ongoing		Yes			Dol	Yes	
28-Jun-17	Yeo	Simon	Mr	Estates Advisor	Yes	Spouse is ward sister at RUH	1997	Ongoing				Yes	Dol	Yes	Line Manager aware