

**MINUTES OF FINANCE AND PERFORMANCE COMMITTEE MEETING
HELD ON TUESDAY, 09 FEBRUARY 2016 AT 11:45hrs
AT SOUTHGATE HOUSE, DEVIZES**

Present:

Peter Lucas	PL	Vice Chair (Chair for this meeting), Lay Member
Christine Reid	CR	Lay Member
Deborah Fielding	DF	Chief Officer
Simon Truelove	STr	Chief Financial Officer
David Noyes	DJN	Director of Planning, Performance and Corporate Services
Steve Perkins	SP	Deputy Chief Financial Officer
Jo Cullen	JCu	Director of Primary Care and Urgent Care/Group Director, WWYKD
Dr Richard Sandford-Hill	RS-H	GP Chair, WWYKD
Dr Toby Davies	TD	GP Chair, Sarum
Dr Anna Collings	AC	GP Vice Chair, NEW
John Dudgeon	JD	Head of Information
Lucy Baker	LB	Associate Director, Acute Commissioning, Sarum
Ted Wilson	TW	Director of Community and Joint Specialist Commissioning/Group Director, NEW
Rob Hayday	RH	Associate Director of Performance, Corporate Services and Head of PMO
Lorna Maslen (<i>minutes</i>)	LM	Team Administrator

Apologies:

Dr Peter Jenkins	PJ	Chair, CCG GP Chair
Dr Simon Burrell	SB	GP Chair, NEW
Mark Harris	MH	Director of Acute Commissioning/Group Director, Sarum

Item Number	Item	Action
FIN/16/02/01	<p>Welcome and apologies for absence</p> <p>PL welcomed everybody to the meeting, noting the apologies above.</p>	
FIN/16/02/02	<p>Declarations of Interest</p> <p>Members were reminded of their obligation to declare any interest they may have on any issues arising at the meeting which might conflict with the business of Wiltshire CCG.</p>	

	<p>There were none declared.</p>	
<p>FIN/16/02/03</p>	<p>Previous Minutes – 12 January 2016</p> <p>The minutes were agreed as an accurate record.</p> <p>Matters Arising: Financial Recovery Plan (FRP) – STr updated the members on the three outstanding issues; 2 issues with Wiltshire Council and 1 issue with NHS England (NHSE).</p> <ul style="list-style-type: none"> • Wiltshire Council, Better Care Plan – STr, DF, PJ and SP met with Wiltshire Council last week and have reached an agreed position with the council on BCF funding for 2015/16 • Section 28 Patients – On-going discussions between the CCG and the Council are now a priority as a resolution is needed to be reached prior to year-end • NHS England – SP has produced the CCG’s evidenced position on this matter and the issue is currently escalated within NHS England <p>Action Tracker: FIN/15/12/04 – MH reported that physiotherapy referrals to Circle were down by 70%. COMPLETED. FIN/16/01/04 – MH said that ophthalmology referrals had been reviewed to identify trends. The ophthalmology QIPP scheme to be amended in order for the pathway to allow GPs to triage all referrals. COMPLETED.</p>	
<p>FIN/16/02/04</p>	<p>M9 Financial Position</p> <p>At month 9, the CCG has maintained its reported surplus position. Overspend pressures remain in the same previously reported and discussed areas, with additional pressures emerging in Continuing Health Care (CHC). Prescribing for month 10 has reduced with further improvements expected by NHSE by year-end, linked to the community pharmacy contract. A number of risks are still in place with current actions assumed to mitigate these: if the risks can be managed, there may be an opportunity to improve the surplus position by year-end.</p> <p>2015/16 Financial Value for the Main Acute Contracts – the CCG has closed down contracts where possible:</p> <ul style="list-style-type: none"> • GWH Acute - closed down • GWH Community - closed down • SFT - discussions ongoing • RUH - discussions are ongoing <p>There have been no issues with smaller contacts.</p> <p>LB reported that GWH and RUH have a backlog of patients that will impact on their delivery of service. Other services, such as General Surgery, Orthopaedics, Urology and Ophthalmology, are over-trading.</p> <p>The new Children’s Walk-in Centre in Salisbury is producing savings in admissions and attendance at Accident and Emergency (A&E): however, the position needs to be triangulated with SFT to determine full impact. Frequent Flyers is still an issue at A&E, but some of this is parent anxiety.</p>	

	<p>December</p> <ul style="list-style-type: none"> • Category 'A' Red 2 Ambulance Calls – has reduced to 64% which is the lowest percentage response this year • Dementia Diagnosis – December did not show expected improvement and a letter has been sent out to practices. Only 104 patients required to hit Wiltshire target • DToC (% of occupied beds) – a reduction has been seen in December from 33% to 19% • End of Life patients dying in preferred place – data is currently being cleansed on SystemOne (TPP) • CCG Activity – GP referrals to acutes remain flat, but consultant to consultant referrals need to be addressed • Day Case Activity – Gastroenterology activity pressures now contained • Endoscopy – activity flat and performance is closer to plan. A positive view at Month 9 	
FIN/16/02/07	<p>Update on 2016/17 Planning</p> <p>A letter would be sent out this week to the acute providers regarding the 2016/17 contracting model that the CCG intends to pursue.</p>	
FIN/16/02/08	<p>Any Other Business</p> <p>STr suggested that, as the CCG financial position had improved, this meeting reverted to meeting bi-monthly, as per the constitutional requirement. The Committee agreed with this decision.</p> <p>There was no further business discussed and the meeting closed at 13:00 hrs.</p>	DJH

ITEMS FOR INFORMATION - The following papers are for information only and will not be discussed at the meeting. Printed copies can be made available to members. Should you have any questions regarding any of the papers, please contact the author.

Dates of Finance and Performance Committee Meetings 2016/17 11:45 – 13:15

12 April 2016

14 June 2016

9 August 2016

11 October 2016

13 December 2016

14 February 2017